MEMORANDUM

TO: Presidents, Secretaries, and Treasurers of Regional Groups

FROM: National President Joseph McNeil

SUBJECT: Election of Regional Group Delegates to the Blinded Veterans Association's 78th National Convention

DATE: April 10, 2023

1. The Blinded Veterans Association's 78th National Convention will be held from August 14-18, 2023.

2. Your regional group is entitled to have a delegate present during the Convention meetings. If one will be present, the regional group officers must call a meeting/teleconference to elect the delegate. The delegate will cast votes for members of your regional group, except those present, or voting by proxy.

a. The notice of the meeting/teleconference at which the delegate will be elected and instructed must be sent to all regional group members in good standing at least forty (40) days before the National Convention. The notice must inform the members of the meeting’s date, time, location, and purpose (your meeting notice must be sent no later than Thursday, July 6, 2023).

b. A copy of the meeting notice shall be sent to BVA National Headquarters (Attn: Director of Member Relations), and the respective District Director, at the same time as it is sent to regional group members.

c. The Credentials Form certifying the election of the delegate and instructions to the delegate (if any) shall be signed by the regional group president and authenticated by the secretary. One copy shall be given to the elected delegate, one copy shall be retained for the regional group files, and one copy must be received by BVA National Headquarters (Attn: Director of Member Relations), no later than Tuesday, July 25, 2023.

3. When the majority of a regional group has instructed a delegate, the delegate must vote in accordance with those instructions. If the delegate refuses to vote accordingly, the National Secretary shall vote for that delegate in the name of the regional group issuing those instructions.

4. All regional groups can access the 2023 Convention Credentials Form via the BVA website by clicking [here](https://bva.org/bva-78th-national-convention-credentials-form/).

5. Please ensure your regional group also elects a member to serve on the Bylaws and Resolutions Committee, and prints the name of the person elected in the space provided on the Official Credentials Form.

NOTE: Proxy Forms will be mailed or emailed by request only. Contact the Director of Member Relations by email at [membership@bva.org](mailto:membership@bva.org) or by phone at 202-371-8883.